

## Check List

- Arrange date and time with the minister/locum.
- Contact the Registrar.
- Contact the organist and choose hymns & music
- Arrange for hymn sheets or hymn books
- Arrange for flowers
- Fees payable one month in advance to the office

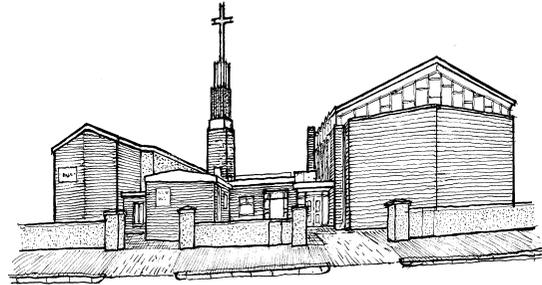
### Contacts

**Locum: Mrs Christine Stewart**  
01292 850486

**Church Office**  
01292 267520

Email :- [office@castlehillchurch.org](mailto:office@castlehillchurch.org)  
Secretary ~ Mrs. Sandra Wyllie

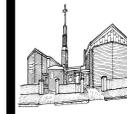
Please contact the Church office to arrange an organist



*These three remain... faith, hope and love.*

*And the greatest of these is love.*

*1 Corinthians 13*



**Castlehill Church**

## Getting married in Castlehill Church



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***Your wedding***

Thank you for choosing to be married in Castlehill Church.

All marriages are unique and we would like to help to make your day memorable and meaningful. You should consult the minister before deciding on a date and time for your wedding. You can do this by telephoning the minister and arranging a mutually suitable time to meet up and discuss arrangements for the ceremony.

It is not necessary to become a member of the church to be married in it.

We ask, however, that you do recognize that the wedding ceremony is a service of Christian worship through which you express to each other your love and commitment before God and your family and friends gathered for the occasion.

#### **Documents**

At least six weeks before the date of the wedding, you should visit the Registrar whose office is at 5-9 High Street Ayr.

Telephone number - (01292) 617617

You will each need your birth certificate and, if either of you has been married before, you will require to show documentation which proves that there is no legal bar to your being married.

The Registrar will draw up a marriage schedule which can only be collected in the week leading up to the wedding. This is the document which will be signed during your marriage ceremony. It must be returned to the Registrar within three days of the ceremony. **Without this document, it is illegal for the minister to proceed with the ceremony.**

#### **Reception**

If you wish the minister to be present at the reception, this should be discussed when you first meet.

#### **Photography**

It should be borne in mind that the ceremony is an act of worship. Flash photography is therefore inappropriate and guests should be made aware of this. A video recording may be permitted after consultation with the minister.

#### **Flowers**

It is important that you make arrangements with the Church office for the church to be opened to allow flowers to be arranged. If you wish to leave the flowers to enhance Sunday worship, this is appreciated, especially by the sick and housebound who receive them after worship.

#### **Music**

You should consult with the organist as early as possible in order to ensure that the music on the day is meaningful and appropriate for you. You may wish to have an order of service printed or you can use the church hymn books. Let us know in advance. The Organist's fee is £75 but is increased to £150 to cover copyright fees if you decide to have the ceremony videoed.

#### **Fees**

We ask that you make a contribution of £200 to the church, this provides a contribution towards the upkeep of the Church. We would also ask you, if you are a taxpayer, to think about signing a gift aid form as this would give a further donation towards the upkeep of the Church at no additional cost to yourselves.

All fees should be sent or handed into the Church Office one month before the wedding.